## The University of Mississippi TeachLive Experience- EDCI 352 Oxford



Log into the Mursion Portal at portal.mursion.com

<u>Note</u>: The first time you sign in, you will be asked to accept the terms, register and confirm your profile.

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Ca	lend	ars				
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Click on the project in the lefthand menu.

The project name is EDCI 352 Oxford



## Click on the plus (+) icon for the day you want to schedule a simulation.

If you don't see plus (+) icons, make a selection from the scenario dropdown. Available dates will have a plus sign.

Fidelity Test	() 08:00am - 08:0	08:00am - 08:00pm 08:00am 12:00am 12:00am				
Fidelity Test	08: 0					
Date 03/16/2021	08:30am - 09:00am	09:00am - 09:30am	09:30am - 10:00am			
Select Time	10:00am - 10:30am	10:30am - 11:00am	11:00am - 11:30am			
Simulation Content Select Simulation Content f >	11:30am - 12:00pm	01:00pm - 01:30pm	01:30pm - 02:00pm			
Learners Select Learners	02:00pm - 02:30pm	02:30pm - 03:00pm	03:00pm - 03:30pm			
Add notes	03:30pm - 04:00pm	04:00pm - 04:30pm	04:30pm - 05:00pm			
	05:00pm - 05:30pm	05:30pm - 06:00pm	06:00pm - 06:30pm			
	07:00pm - 07:30pm	07:30pm - 08:00pm				

## Select the time that works best and click the Create button

<u>Note</u>: The Create button in the button left of the screen will turn purple after you select the time. If it doesn't you may need to select Next first.



The session details will appear on your Portal calendar once it is scheduled. Click on the session card to view the scenario and/or cancel your session.



A session confirmation email will be sent from <u>no-reply@mursion.com</u>, as well reminder emails 2 days and 2 hours prior to the session start.



## Attend a Session:

Two ways to access a session:

- Email: Session confirmation email has an Attend Session button.
- Mursion Portal: Click on the session in the Mursion Portal calendar and click the Attend Session button.

Scheduling